

Carbon Reduction Plan

Supplier name: Trustmarque Solutions Limited

Publication date: 24th April 2023

Commitment to achieving Net Zero

Trustmarque Solutions Limited Has committed to achieving Net Zero emissions by 2035.

Baseline Emissions Footprint

Baseline Year:	2019
Additional Details relating to the Baseline Emissions calculations	Calculated by Capita PLC

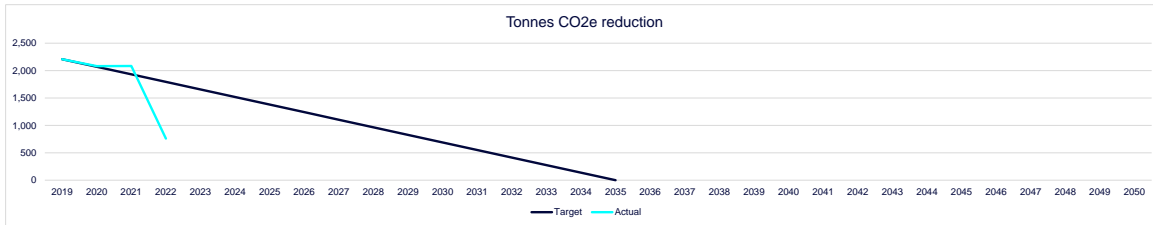
Baseline year emissions

EMISSIONS	TOTAL Tonnes CO2e
Scope 1	345
Scope 2 Market Based	503
Scope 3	
Business travel	563
Upstream transportation and distribution	55
Downstream transportation and distribution	461
Commuting	279
Waste generated in operations	1
Total Scope 3	1,359
Total Emissions	2,207

Current Emissions Reporting

Reporting Year:	2022
EMISSIONS	TOTAL Tonnes CO2e
Scope 1	33
Scope 2 Market Based	20
Scope 3	
Business travel	3
Upstream transportation and distribution	7
Downstream transportation and distribution	688
Commuting	8
Waste generated in operations	1
Total Scope 3	707
Total Emissions	760

Progress against our net zero target can be seen in the graph below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

Tonnes CO2e

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to a 65% reduction against the 2019 baseline and the measures will be in effect when performing the contract which is:-

1,447

- Move to virtual meetings using Microsoft Teams
- LED lighting
- Heating ventilation and air conditioning (HVAC) efficiency upgrades
- Energy reduction program – switch off policy, what runs, runs when needed only.
- All Fleet Vehicles now Electric or hybrid
- Where work circumstances allow, employees given options for flexible working model to reduce accommodation requirements
- Reduced our commuting emissions by encouraging and implementing home/hybrid working
- Improved data and reporting to improve accuracy of carbon accounting

In the future we hope to implement further measures such as:

- Migrate multi tenanted properties we occupy to 100% renewable electricity.
- Improve efficiencies in electricity consumption.
- Ongoing optimisation of building energy use and ensuring longer term strategies for building heating decarbonisation.
- Reduce business travel emissions by disposing of company cars. Transport emissions will fall as cars, trains and planes produce less carbon.
- Engage with supply chain to ensure suppliers set carbon reduction targets and commit to net zero.
- Provide employees with subsidised electric car scheme to reduce carbon footprint in commuting and social travel

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard^[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting^[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard^[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Name and Job Title:

Zeff Turner, Chief Commercial Officer

Date:

24th April 2023

^[1] <https://ghgprotocol.org/corporate-standard>

^[2] <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

^[3] <https://ghgprotocol.org/standards/scope-3-standard>